

We'll keep supporting staff in the higher and further education sector - with your help



college & university support network

Please complete this form and return it to:

College & University Support Network, FREEPOST RRBT-HHYJ-ERBL, Crawley, West Sussex RH10 9PY

YOUR DETAILS	
Title _____	Initials _____
Surname _____	
Address _____ _____	
Postcode _____	
email _____	

I'd like to help the College & University Support Network.

I want to make a monthly payment of:

£1.50  other amount

I want to make a quarterly payment of:

£4.50  other amount

I want to make an annual payment of:

£18  other amount

We will write to let you know when we will debit the first payment from your account. If you have any queries about completing this form, please phone Supporter Services on 0207 554 5214

### GIFT AID DECLARATION

YES, I want the College & University Support Network to reclaim tax on all donations I have made from January 1st 2001 onwards, until I notify you otherwise. I confirm that I am a UK taxpayer and that the amount of income/capital gains tax I pay exceeds the amount to be reclaimed.

Signature \_\_\_\_\_

Date \_\_\_\_\_

College & University Support Network is the working name of the Teachers' Benevolent Fund. Registered Charity No. 1072583.

Company limited by guarantee registered in England and Wales, CRN 5874222.

We would like to keep you informed about the work of the College & University Support Network. Please tick this box if you do not wish to hear from us.

### Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send it to:

College & University Support Network, FREEPOST RRBT-HHYJ-ERBL, Crawley, West Sussex RH10 9PY

Name(s) of account holder(s)

Reference number (for office use only)

Originator's identification number

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank/Building Society

To: The Manager	Bank/Building Society
Address: _____ _____	
Postcode: _____	

Instruction to your Bank or Building Society

Please pay the College & University Support Network Direct Debits from the account detailed in this instruction subject to safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with the College & University Support Network and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s)

_____
_____
Date: _____

Please note that some Banks and Building Societies may not accept Direct Debit instructions for some types of account.

This guarantee should be detached and retained by the Payer:

#### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change the College & University Support Network will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by the College & University Support Network or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to the College & University Support Network.

